

Information, Terms and Conditions Hellens Garden Festival 9th & 10th June 2018

BOOKINGS

We accept bookings on a first-come, first-served basis. Although we aim to create a well - balanced event, this consideration will ultimately determine whether or not an applicant is offered a space and whether particular requirements can be met.

At the time of booking we need all exhibitors to include information and literature about their exhibition/stall. Please include comprehensive contact details including your website address so that we can create a link from Hellens Garden Festival website to yours. We will put your contact details on our website which will be live for the full year.

INSURANCE, Licences & Certifications

The Festival has Public Liability Insurance but exhibitors are responsible for any accidents or injuries to the public or themselves caused by their products or display stands etc., and it is a condition of taking part in the Festival that exhibitors arrange their own Public Liability insurance. Please send us a copy (via email or post) of your Public Liability Insurance (valid for the Festival period) **when you make your on-line** or paper application. Food exhibitors must also supply the relevant food hygiene and safety certificates and alcohol vendors must show a copy of their personal licence. Hellens holds a Premises Licence.

SETTING UP

Hellens will open for setting-up on Friday 8th June, between 4pm and 9pm, and on Saturday 9th June between 7am and 9:00, and on Sunday the 10th between 8am and 9:00.

All exhibitors must complete their setting-up before 9.00am, and must not dismantle their stand until after the Festival has closed. The organisers will give permission to move vehicles on site when safe to do so.

DURING THE EVENT

Exhibitors must conduct their business in a manner that does not interfere or conflict with the interests of other exhibitors and or demonstrators and are responsible for making their own provisions in case of inclement weather.

We cannot accept any responsibility for loss or damage to goods or property through vandalism, theft or any other means even though we are on site at all times.

Exhibitors are responsible for removing all their refuse from the site. There are no facilities to leave any re-cycling or general waste.

PAYMENT

We monitor every application before accepting payment in order to ensure a balanced event. In the case of an exhibitor withdrawing after the 31st March 2018, the fee will be non-refundable.

The organisers reserve the right to cancel the event at any time due to circumstances beyond our control. We will reimburse exhibitors' booking fees minus administration and expenses. If you have any queries about these conditions or need further information please contact us.

We look forward to seeing you at the Festival.
Hellens Garden Festival - info@hellensgardenfestival.co.uk